



BRIGHTON
COLLEGE

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HOME TO SCHOOL BUS SERVICE 2021-22



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IMPORTANT SAFETY INFORMATION FOR 2021-22

The Home to School Bus Service is running in line with the most up-to-date guidance issued by the UK government, including guidance from the DfE relating to the Coronavirus situation.

The first and most important guiding priority is to keep pupils and staff safe.

Our Transport Department will continue to practice a range of safety measures which are outlined below.

ALL school bus routes are continuing to operate with the following control measures in place until such time that official government guidelines change:

- Thorough cleaning will take place on all buses before and after each school run.
- Pupils are requested to continue to use the hand sanitiser provided when they enter and exit the bus.
- Masks or face coverings are to be continued to be worn at all times when inside the bus.

It is important that parents also play their part in keeping everybody safe:

- If your child/children show any symptoms of COVID-19 they **MUST NOT** travel on the School Bus Service or attend school.
- If someone in your household has tested positive for COVID-19 we would advise that all household members take a PCR test as soon as possible and that you take part in twice-weekly LFD testing.
- Parents are asked to check carefully for any symptoms before their child leaves home, including taking their temperature each morning as a way of further reducing risk, noting that some people can have Covid-19 but remain asymptomatic.
- Government guidance can be found [here](#)

The College has worked closely with our external bus partners who are committed to continue following these protocols in line with Government guidance.

The College will continue to monitor any changes announced by the Government and will keep parents informed should we need to make any adjustments to these protocols, in order that we continue to ensure the safety of pupils and staff.

WHO IS ELIGIBLE?

Brighton College offer a comprehensive home to school bus service for pupils in the Prep School (from Year 4) and Senior School, providing services that operate to and from school and comprises of 19 routes.

- Pupils in Years 4 and 5 in the Prep School must be accompanied by our Bus Monitors for the short walk from the College to and from the Prep School.
- Prep Pupils in years 6, 7 and 8 have the option to be accompanied by the Bus Monitors in the mornings and evenings for the short walk to and from the Prep School - *parents will have an opportunity to opt in for this when completing the application form online.*

BUS OPERATORS

BRIGHTON COLLEGE MINIBUSES

Thirteen routes are run by Brighton College Transport Department who operate a fleet of 16-seater minibuses. These consist of the following routes that drop off and pick up on the College campus:

ROUTE	DAYS OF OPERATION	WHO IS ELIGIBLE?
A – Loxwood	Mon-Fri AM & PM	Prep & Senior School, Day pupils years 4-13 and weekly boarders, years 9-13
F – Scaynes Hill	Mon-Fri AM & PM	Prep & Senior School, Day pupils years 4-13 and weekly boarders, years 9-13
H – Eastbourne	Mon-Fri AM & PM	Prep & Senior School, Day pupils years 4-13 and weekly boarders, years 9-13
I – Southease	Mon-Fri AM & PM	Prep & Senior School, Day pupils years 4-13 and weekly boarders, years 9-13
L – Copthorne	Mon-Fri AM & PM	Prep & Senior School, Day pupils years 4-13 and weekly boarders, years 9-13
L – Handcross	Mon-Fri AM & PM	Prep & Senior School, Day pupils years 4-13 and weekly boarders, years 9-13
L – Pease Pottage	Mon-Fri AM & PM	Prep & Senior School, Day pupils years 4-13 and weekly boarders, years 9-13
M - Wivelsfield	Mon-Fri AM & PM	Prep & Senior School, Day pupils years 4-13 and weekly boarders, years 9-13
N – Chichester	Mon AM & Fri PM ONLY	Weekly Boarders Only, years 9-13
O – Tunbridge Wells	Mon AM & Fri PM ONLY	Weekly Boarders Only, years 9-13
O –Marks Cross & Frant	Mon AM & Fri PM ONLY	Weekly Boarders Only, years 9-13
Q – Lewes	Mon-Fri AM & PM	Prep & Senior School, Day pupils years 4-13 and weekly boarders, years 9-13
S - Hove	Mon-Fri AM & PM	Prep School Pupils ONLY, years 4-8

COACH PARTNERS

Nine routes are managed by external partners *Brighton & Hove Buses (Sprit Coaches)* and *RDH Coaches*. These consist of the following routes that drop off and pick up on Sutherland Road:

ROUTE	DAYS OF OPERATION	WHO IS ELIGIBLE?
B - Billingshurst	Mon-Fri AM & PM	Prep & Senior School, Day pupils years 4-13 and weekly boarders, years 9-13
C - Heathfield	Mon-Fri AM & PM	Prep & Senior School, Day pupils years 4-13 and weekly boarders, years 9-13
D - Angmering	Mon-Fri AM & PM	Prep & Senior School, Day pupils years 4-13 and weekly boarders, years 9-13
E - Danehill	Mon-Fri AM & PM	Prep & Senior School, Day pupils years 4-13 and weekly boarders, years 9-13
G- Crowborough	Mon-Fri AM & PM	Prep & Senior School, Day pupils years 4-13 and weekly boarders, years 9-13
J - Horsham	Mon-Fri AM & PM	Prep & Senior School, Day pupils years 4-13 and weekly boarders, years 9-13
K - Balcombe	Mon-Fri AM & PM	Prep & Senior School, Day pupils years 4-13 and weekly boarders, years 9-13
P - Clapham	Mon AM & Fri PM ONLY	Weekly Boarders Only, years 9-13
S - Surrey	Mon AM & Fri PM ONLY	Weekly Boarders Only, years 9-13

COMPLIANCE

- All buses have excellent maintenance records and vehicle breakdowns are very rare.
- All external operators tailor their service to meet the needs of the College and parents, using vehicles operated and maintained under current legislation.
- Regular drivers are used to ensure continuity; all qualified and DBS cleared.
- Minibus and coach drivers are only permitted to pick-up or drop-off at the published bus stops.
- So that drivers know which stop to collect pupils from, the names of the relevant pupils are given to College drivers and our partnering bus companies.
- Information about how the Colleges uses your and your child's information can be found on the College website <https://www.brightoncollege.org.uk/policies/>

The following section details the pricing for all routes, the stops available on each route and the pick-up and drop-off times.

TICKET TYPES AND PRICES

Ticket types and prices for routes in the **blue** band are based on **full return usage of each of these bus routes** regardless of journey distance and are available for day pupils and weekly boarders.

We cannot offer tailored 'per day' ticket options on blue band routes as this would put an additional burden on the admin team resulting in an increase in price; by keeping the prices fixed ensures the overall service continues to be efficient and cost effective.

Ticket types and prices in the **red** band are worked out on distance and **available for Weekly Boarders only, Monday AM and Friday PM Only.**

Ticket prices in the **purple** band are worked out on distance and **available for Prep School pupils only.**

All ticket prices include the cost of travel, operation and administration to provide this service.

ANNUAL TICKETS		PRICE	TERMLY TICKETS		PRICE
ROUTES A-O & ROUTE Q					
5 Day – Monday to Friday		£1775	5 Day – Monday to Friday		£630
3 Day – Tues, Wed & Thurs		£1220	3 Day – Tues, Wed & Thurs		£440
2 Day – Monday and Friday		£815	2 Day Monday and Friday		£300
Weekly Boarder – Mon AM & Fri PM		£620	Weekly Boarder – Mon AM & Fri PM		£230
ROUTES P & R (CLAPHAM & SURREY) – WEEKLY BOARDERS ONLY					
Weekly Boarder MON AM ONLY*		£455	Weekly Boarder MON AM ONLY*		£165
Weekly Boarder FRI PM ONLY*		£455	Weekly Boarder FRI PM ONLY*		£165
Weekly Boarder – Mon AM & Fri PM		£905	Weekly Boarder – Mon AM & Fri PM		£325
* Please ensure you clearly mark whether you require Mon AM or Fri PM only, on the booking form					
ROUTE S HOVE – PREP SCHOOL PUPILS ONLY (Years 4-8)					
5 Day – Monday to Friday		£1560	5 Day – Monday to Friday		£540
4 Day (Combination of journeys)		£1300	4 Day (Combination of journeys)		£450
3 Day (Combination of journeys)		£990	3 Day (Combination of journeys)		£340
2 Day (Combination of journeys)		£630	2 Day (Combination of journeys)		£225

2021-22 ROUTE MAP



ROUTES

- Each route on the 2021-22 timetable lists the location and stops available, with scheduled pick up and drop off times.
- The morning bus timetable is planned to ensure pupils arrive at school before registration.
- We endeavour to adhere as closely as possible to these timetables. However, in some circumstances, events or situations outside the control of the driver or school e.g. breakdowns, or heavy traffic congestion, may result in the late arrival of a bus.
- The College reserves the right to alter routes, pick-up points, times and coach companies if required; adequate notice of any changes will be communicated to affected parents/pupils.
- It is the responsibility of parents to ensure their **child arrives at the morning pick-up point at least 5 minutes before the published departure time**. Buses will only wait until the time of departure for pupils to arrive.
- Pupils are reminded that eating is not allowed on the school bus service. Please also be aware that the College is a 'no nut' school; all are asked to be vigilant should they be bringing any food into school.

2021-22 ROUTES TIMETABLE

Route A Loxwood (BC Minibus)			
ROUTE	STOP	AM TIMES	PM TIMES
Alfold	Sir Roger Tichborne Pub CP (MonAM & FriPM ONLY)	6.45 (Mon)	18.50 (Fri)
Loxwood Pond	Wey & Arun Canal Trust, Vicarage Hill B2133	7.00	18.35
Wisborough Green	Whitcroft, New Pound Lane	7.05	18.25
Wisborough Green	The Cricketers Arms – Durbans Road	7.08	18.20
West Chiltington	The Blacksmiths Arms, Adversane	7.15	18.17
West Chiltington	The Queens Head Pub, The Hollow	7.20	18.00
Brighton	Brighton College (College Campus)	8.15	17.00

Route B Billingshurst (Spirit Coaches)			
ROUTE	STOP	AM TIMES	PM TIMES
Billingshurst	Weald School, Station Road	6.50	18.15
Pulborough	White Horse Hotel, A283	7.03	18.00
Storrington	Old Mill Drive	7.13	17.55
Washington	The Pike, A283	7.23	17.50
Steyning	Steyning High Street – The Clocktower bus stop	7.33	17.40
Brighton	Brighton College (Sutherland Road)	8.15	17.00

Route C Heathfield (RDH)			
ROUTE	STOP	AM TIMES	PM TIMES
Heathfield	Heathfield Fire Station Bus Stop on A265	7.00	18.00
Blackboys	Blackboys Inn Car Park, by triangle	7.07	17.52
Halland	AM Junction of Old Heath Close on B2192/ PM layby Blacksmiths Arms.	7.12	17.45
Ringmer	Ham Lane (near entrance to Ham Farm)	7.20	17.39
Lewes	Upper Stoneham Bus Stop on A26	7.25	17.37
Lewes	Cliffe Industrial Estate (outside Unit 11)	7.32	17.30
Brighton	Brighton College (Sutherland Road)	8.15	17.00

Route D Angmering (Spirit Coaches)			
ROUTE	STOP	AM TIMES	PM TIMES
Angmering	Preston Place Bus Stop B2140	6.50	18.15
Worthing	The Boulevard (BS n/side of r/bout)	7.00	18.00
Worthing	Broadwater, Cricketers Parade	7.05	17.55
Worthing	Steyne Gardens (BS outside Bowls Centre on Brighton Road A259)	7.10	17.50
Shoreham	Longshore Pub Bus Stop	7.30	17.35
Shoreham	High Street, by footbridge	7.35	17.30
Hove	Wish Road Bus Stop (A259)	7.45	17.20
Brighton	Brighton College (Sutherland Road)	8.15	17.00

Route E Danehill (RDH Coaches)			
ROUTE	STOP	AM TIMES	PM TIMES
Danehill	Triangle Horsted Lane (nr Post Office)	7.00	18.20
Lindfield	Stone Cross Lane near jnct. with Ardingly Rd	7.08	18.12
Lindfield	High Street (opposite Denman's Lane)	7.13	18.04
Lindfield	Sunte Avenue BS (by r/bout with Summerhill Lane)	7.15	18.00
Haywards Heath	The Beech Hurst Harvester Restaurant	7.25	17.46
Hickstead	Hickstead Services (bus stop on slip Rd)	7.33	17.30
Sayers Common	LVS College	7.36	17.26
Brighton	Brighton College (Sutherland Road)	8.15	17.00

Route F Scaynes Hill (BC Minibus)			
ROUTE	STOP	AM TIMES	PM TIMES
Scaynes Hill	Ham Lane Bus Stop, Lewes Road (A272)	7.07	18.00
Haywards Heath	Princess Royal Hospital Bus Stop	7.10	17.52
Burgess Hill	Burgess Hill School for Girls	7.25	17.40
Hassocks Station	Railway Bridge BS, by steps in Keymer Road, B21 16	7.35	17.35
Brighton	Brighton College (College Campus)	8.15	17.00

Route G Crowborough (Spirit Coaches)			
ROUTE	STOP	AM TIMES	PM TIMES
Crowborough	Crow and Gate Pub – Bus Stop (A26)	7.00	18.11
Maresfield	Bus Stop adj Church, Batts Bridge Rd	7.10	18.02
Newick	Bus Stop adj The Bull Inn	7.17	17.50
North Chailey	Kings Head bus stop on A275	7.20	17.47
South Chailey	A275 just after jnct. with Mill Lane	7.25	17.40
Cooksbridge	Bus Stop adj Railway Station (A275)	7.30	17.33
Lewes	Bus Stop adj Nevill Green	7.35	17.28
Lewes	Bus Stop adj Lewes Prison (Warren Drive)	7.38	17.25
Brighton	Brighton College (Sutherland Road)	8.15	17.00

Route H Eastbourne (BC Minibus)			
ROUTE	STOP	AM TIMES	PM TIMES
Eastbourne	Sovereign Centre (FRI PM ONLY)	PM ONLY	18.10
Eastbourne	Grand Hotel BS (Mon AM ONLY)	7.03	AM ONLY
Eastbourne	Meads – St John's Road Bus Stop	7.08	17.55
Friston	Friston Pond, A259	7.16	17.46
Cuckmere	Exceat Cuckmere Country Park	7.23	17.42
Seaford	Sutton Corner, A259	7.30	17.38
Saltdean	Chichester Drive West BS (A259)	7.52	17.14
Brighton	Brighton College (College Campus)	8.15	17.00

Route I Southease/Lewes (BC Minibus)			
ROUTE	STOP	AM TIMES	PM TIMES
Southease	Piddinghoe Road BS	7.20	18.00
Kingston	Wellgreen Lane (Top Meadow)	7.35	17.35
Kingston	Juggs Arms Car Park (The Street)	7.36	17.34
Lewes	lford	PM ONLY	17.50
Lewes	Railway Station (opp entrance)	7.40	17.30
Brighton	Brighton College (College Campus)	8.15	17.00

Route J Horsham (RDH Coaches)			
ROUTE	STOP	AM TIMES	PM TIMES
Horsham	Park Surgery (adj. layby on Albion Way)	7.00	18.05
Horsham	Horsham Station	7.02	18.00
Horsham	Worthing Road – by junc. with River Mead	7.05	17.57
West Grinstead	The Orchard, Cowfold Road	7.12	17.52
Shermanbury	Bus stop by Morley Cottages on A281	7.25	17.39
Henfield	High Street opposite Truffles	7.30	17.35
Brighton	Brighton College (Sutherland Road)	8.15	17.00

Route K Balcombe (RDH Coaches)			
ROUTE	STOP	AM TIMES	PM TIMES
Balcombe	Victory Hall, Stockcroft Road	7.07	18.00
Cuckfield	Wheatsheaf Inn Bus Stop	7.14	17.52
Cuckfield	Broad Street (Hatchlands Bus Stop)	7.16	17.49
Ansty	Shell Garage, Cuckfield Road	7.22	17.45
Hurstpierpoint	Fairfield Cres. BusStop(Cuckfield Rd)	7.35	17.29
Hurstpierpoint	Trinity Rd/ junc. with Cuckfield Rd	7.38	17.25
Brighton	Brighton College (Sutherland Road)	8.15	17.00

Route L Cophorne/Handcross/Pease Pottage (BC Minibus)			
ROUTE	STOP	AM TIMES	PM TIMES
Cophorne (Bus 1)	Dukes Head - Bus Stop (A264)	7.00	18.05
Cophorne	Cophorne Café Layby (A264)	7.05	18.00
Maidenbower	Harwoods Crawley Audi	7.15	17.50
Handcross Park Pre-Prep (Bus2)	Car Park (entry via High Beeches Ln.)	7.27	17.35
Pease Pottage (Bus 3)	Pease Pottage Services	7.20	17.45
Bolney	The Bolney Stage Pub	7.30	17.30
Brighton	Brighton College (College Campus)	8.15	17.00

Route M Wivelsfield (BC Minibus)			
ROUTE	STOP	AM TIMES	PM TIMES
Wivelsfield Green	Green Rd/South Rd (Primary School CP)	7.15	18.00
Plumpton	The Plough Inn, Station Rd	7.19	17.55
Plumpton	Cedar House, Plumpton Lane	7.25	17.50
Westmeston	Middleton Manor BS, Lewes Road	7.30	17.49
Ditchling	The Bull Pub BS, Lewes Road B2116	7.36	17.39
Brighton	Brighton College (College Campus)	8.15	17.00

Route N Chichester – Weekly Boarders Mon AM & Fri PM ONLY (BC Minibus)			
ROUTE	STOP	AM TIMES	PM TIMES
Chichester	Sainsbury's Superstore	6.55	18.15
Fontwell	Fontwell Services, Arundel Road	7.03	18.10
Brighton	Brighton College (College Campus)	8.15	17.00

NB: This bus will run every Mon & Fri or on the first and last day of term if these fall on different days

Route O Tunbridge Wells/Frant (BC Minibus) Weekly Boarders Mon AM & Fri PM ONLY			
ROUTE	STOP	AM TIMES	PM TIMES
Bus 1			
Tunbridge Wells	Homebase Car Park, Broadwater Lane	7.00	18.00
Brighton	Brighton College	8.15	17.00
Bus 2			
Frant	Abergavenny Arms pub on A267	6.50	18.20
Marks Cross	The Lazy Fox	7.05	18.15
Brighton	Brighton College (College Campus)	8.15	17.00

NB: This bus will run every Mon & Fri or on the first and last day of term if these fall on different days

Route P Clapham (Spirit Coaches) Weekly Boarders Mon AM & Fri PM ONLY			
ROUTE	STOP	AM TIMES	PM TIMES
Clapham, SW11	Broomwood Road (Clapham Common)	6.30	19.15
Brighton	Brighton College (Sutherland Road)	8.15	17.05

NB: This bus will run every Mon & Fri or on the first and last day of term if these fall on different days

Route Q Lewes (BC Minibus)			
ROUTE	STOP	AM TIMES	PM TIMES
Phoenix Causeway	Bus stop east (am)/Bus stop west (pm)	7.25	17.50
Lewes	Sussex House, Lewes High Street	7.30	18.00
Lewes	Old Post Office (AM ONLY)	7.35	AM ONLY
Lewes	Law Courts (PM ONLY)	PM ONLY	17.45
Lewes	Pelham Arms	7.40	17.40
Brighton	Brighton College (College Campus)	8.15	17.00

Route R Surrey (Spirit Coaches) Weekly Boarders Mon AM & Fri PM ONLY			
ROUTE	STOP	AM TIMES	PM TIMES
Feltonfleet School	Byfleet Road Bus Stop	6.30	18.30
Oxshott	Railway Station (bus stop before bridge)	6.45	18.15
Brighton	Brighton College (Sutherland Road)	8.15	17.05

NB: This bus will run every Mon & Fri or on the first and last day of term if these fall on different days

Route S Hove (BC Minibus) – Prep School pupils ONLY (years 4-8)			
ROUTE	STOP	AM TIMES	PM TIMES
Woodland Parade	Outside Galileo Italian Restaurant	7.25	17.42
Shirley Drive	Woodruff Avenue Bus Stop	7.30	17.38
Shirley Drive	The Droveaway Bus Stop	7.33	17.35
Rigden Road	Rigden Road	7.38	17.30
Denmark Villas	Denmark Villas (outside 17)	7.43	17.25
Jury's Inn Brighton	Stroudeley Road (outside Jury's Inn)	7.53	17.15
Brighton	Brighton (College Campus)	8.15	17.00

APPLYING FOR A SEAT ON YOUR CHOSEN ROUTE

STEP 1	STEP 2	STEP 3	STEP 4
Once you have chosen your route and ticket type, go to our online school bus service page and complete the application form at https://www.brightoncollege.org.uk/bus-routes/	Once you have completed the form press 'PROCEED'. This will take you to the online payment form.	Complete the online payment form – <i>make sure you mark the first box on the form as 'School Bus' and enter the correct amount for your chosen ticket</i> , then press 'PROCEED'	You will now be redirected to our payment portal – complete your payment by either credit or debit card. <i>You will receive a SagePay payment confirmation email.</i>

Parents whose children already use school transport **MUST** complete an application form and make payment in advance, if they wish to retain their seat/s for annual and termly renewals.

- **Brighton College Bus Service is very popular and some of our routes have limited spaces available.**
- **Please note that completion of the application form alone does not secure your seat. All tickets **MUST** be paid in advance of travel.**
- **Travel on the school bus is dependent on your agreement of the [School Bus Service Health and Safety Contract](#).** This form can be downloaded from the website. Both you and your child/children are required to read and agree to the terms by checking the box on the application form.
- **Cancellation Policy** – half a term's notice is required to cancel either annual or termly tickets.

EMERGENCY CONTACT NUMBERS

In the event of an emergency out of school hours (before 8.30am and after 6pm), contact Brighton College Security on 01273 704241.

For other general queries during school hours (8.30am – 6pm), please contact Brighton College Home to School Buses Team on 01273 704200 or email buses@brightoncollege.net

NB: Brighton College will alert parents in the event of any problems with buses due to unforeseen circumstances (heavy traffic/breakdowns etc.) via the school digital communications system (iSams email/text).



HOME TO SCHOOL BUS SERVICE LOST PROPERTY POLICY

AIM: *To clarify the school's position regarding the care of personal items brought on to the school bus service by pupils and the procedures to be followed if personal items are left on buses.*

The school and its bus partners cannot accept responsibility for loss or damage to the personal property of pupils.

To minimise the possibility of property being lost:

- All pupils and their parents are required to make sure that all items of clothing and equipment is labelled, where possible, so that lost property is returned to its owner as soon as possible.
- Pupils are required to make sure that all their personal property and any school property issued to them is kept safely on their person whilst they are travelling on school transport.
- If items are placed in the storage compartment beneath the coaches, pupils must remember to collect when they arrive at College in the morning and when they are dropped off in the evening.

Any items found on our **partner's buses (B&H and RDH)** will, if retrieved by the driver, be placed on the next bus, for collection by the pupil at the next available opportunity. Smaller items left on external coaches retrieved by personnel other than the driver, will be processed and kept at their offices for 28 days or until claimed; after this time, they will be given to charities.

Any items found on **Brighton College minibuses** will be stored in the College Lost Property Department, which is located in the basement of The Great Hall - down the steps adjacent to the Yeoh building. Any valuable items such as wallets, laptops or mobile phones will be kept in the Security Lodge. All unnamed/unclaimed lost property at the College is disposed of at the end of each term and given to charities, except for high value items, which are retained for the academic year.

REPORTING A LOSS

So that a search can be made, **report any items left on any bus to Main Reception, or to the Home to School Buses Department** via email - buses@brightoncollege.net as soon as possible, stating clearly which bus the item/s were left and which school run (am/pm) quoting the bus Route name e.g. *Loxwood Route A, PM run*.

GENERAL

Parents are responsible for insuring their child's personal items. All parents are offered the opportunity to take out Personal Effects Insurance through the College. Should you wish to do so, please contact accounts@brightoncollege.net